

KU1DSCFNG101: ENGLISH FOR DAILY USE

Semester	Course Type	Course Level	Course Code	Credits	Total Hours
1	DSC	100-199	KU1DSCFNG101	4	5

Learning Approach (Hours/ Week)			Marks Distribution			Duration of ESE (Hours)
Lecture	Practical	Tutorial	CE	ESE	Total	
3	2	0	35	65	100	1.5

Course Description: The course is designed to equip learners with the tools to navigate everyday communication effectively, focusing on fluency, accuracy, and cultural awareness.

Course Prerequisite: NIL

Course Outcomes:

CO No.	Expected Outcome	Learning Domains
1	Enhance language comprehension and articulation skills.	U
2	Build vocabulary and expressions commonly used in daily interactions.	U, A
3	Develop listening, speaking, reading, and writing skills.	R, U, A
4	Develop grammatical accuracy for clear communication.	A, An

**Remember (R), Understand (U), Apply (A), Analyse (An), Evaluate (E), Create (C)*

Mapping of Course Outcomes to PSOs

	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5	PSO 6	PSO 7
CO 1	✓	✓			✓		
CO 2	✓					✓	✓
CO 3	✓			✓		✓	
CO 4	✓		✓				✓

COURSE CONTENTS

Contents for Classroom Transaction:

MODULE	UNIT	DESCRIPTION	HOURS
MODULE I: BASIC COMMUNICATION	Unit 1 - Introductions and Greetings		
	a)	Formal and informal greetings	5
	b)	Introducing oneself and others	
	c)	Asking and answering basic questions	
	d)	Taking leave	
	Unit 2 - Everyday Conversations		
	a)	Small talk: weather, hobbies, and interests	5
	b)	Common conversational topics	
	c)	Describing daily routines	
	d)	Asking for time and date	
	Unit 3 - Telephone Etiquette		
	a)	Making and receiving calls	3
	b)	Making inquiries on the phone	
MODULE II: FUNCTIONAL LANGUAGE SKILLS	Unit 1 - Shopping and Transactions		
	a)	Vocabulary for shopping (clothes, groceries, etc.)	5
	b)	Asking for prices, bargaining and making purchases	
	c)	Expressing likes and dislikes	
	d)	Role-playing shopping scenarios	
	Unit 2 - Dining Out		
	a)	Restaurant vocabulary and expressions	5
	b)	Ordering food and drinks	
	c)	Making comparisons	
	d)	Complaints and compliments	
	Unit 3 - Directions and Transportation		
	a)	Asking for and giving directions	5
	b)	Using public transportation	

	c)	Assuming and inferring	
	d)	Travel-related vocabulary	
MODULE III : SOCIAL AND PROFESSIONAL INTERACTIONS	Unit 1 - Social Gatherings		
	a)	Inviting and responding to invitations	5
	b)	Making plans and arrangements	
	c)	Paying compliments and showing appreciation	
	d)	Asking for, giving and refusing permission	
	Unit 2 - Workplace Communication		
	a)	Common workplace vocabulary	5
	b)	Writing emails and memos	
	c)	Participating in meetings and discussions	
	d)	Persuading and dissuading people	
	Unit 3 - Online Communication		
	a)	Digital communication etiquette	5
	b)	Writing texts and chats	
	c)	Social media posts	
	d)	Online safety and privacy	
MODULE IV: PRACTICE AND APPLICATION	Unit 1 - Listening and Speaking Practice		
	a)	Listening to real-life dialogues and conversations	5
	b)	Group discussions	
	c)	Debates	
	d)	Pronunciation and accent reduction	
	Unit 2 - Reading and Writing Practice		
	a)	Reading comprehension exercises	7
	b)	Writing formal letters	
	c)	Writing short essays	
	d)	Writing reports	

	Unit 3 - Interview & Presentation Skills		
	a)	Voice modulation, Clarity, Body language	5
	b)	Mock interview	
	c)	Engaging the audience, Overcoming nervousness, Using gestures, Maintaining composure	
	d)	Presentation of a project on a chosen topic	
MODULE V	Teacher Specific Module		15
	Directions:		
	<ul style="list-style-type: none"> ● Use Language Lab for achieving proficiency in speaking, pronunciation and accent neutralisation and listening skills. ● Encourage students to express their thoughts and ideas clearly and confidently. ● Create a student-centred classroom where activities and discussions are prioritised over lectures. ● Use contextual learning. 		

Essential Readings:

1. Ahmad, Shahnawaz. *Ultimate English Speaking Course*. Notion press, 2018.
2. Carter, Ronald and Michael McCarthy Exploring Spoken English. Cambridge, 1997.
3. Carver, Tina Kasloff, and Sandra Fotinos-Riggs. *A Conversation Book 1: English in Everyday Life, Teacher's Edition*. Pearson Education, 2007.
4. Dixon, Robert James. *Everyday Dialogues in English*. United States, Prentice Hall Regents, 1983.
5. Hutchinson, Tom and Alan Waters. *English for Specific Purposes*. CUP, 1987.
6. Kumar, Yogesh. *Learn English: Your Guide to Everyday Conversation*. Independently Published, 2017.
7. Sadanand, Kamlesh and Susheela Punitha. *Spoken English: A Foundation Course*. Orient BlackSwan, 2022.
8. Shah, Arvind. *Handbook of Communication Skills & English Grammar*. 2021.
9. Ubhi, Harkamal Preet Pal Singh. *Everyday English Conversations Made Easy*. Independently Published, 2019.
10. Ur, Penny. *A Course in Language Teaching: Practice and Theory*. CUP, 1996.

Suggested Readings:

1. Swan, Michael. *Practical English Usage*. Oxford UP, 2001.

Assessment Rubrics:

Evaluation Type	Components		Marks
End Semester Evaluation (ESE)	Theory		50
	Practical		15
	a)	Viva - Voce	15
	ESE Total		65
Continuous Evaluation (CE)	Theory		25
	a)	Test Paper- 1	5
	b)	Test Paper-2	5
	c)	Participation in Classroom activities	15
	Practical		10
	a)	Presentation	10
	CE Total		35
Total (ESE + CE)			100